

Grams : 'RESEARCH' Kasaragod
Fax : 91-4994-232 322

केन्द्रीय रोपण फसल अनुसंधान संस्थान
(भारतीय कृषि अनुसंधान परिषद्)
कासरगोड - 671124, केरल, भारत

Phone : 04994 - 232 893 - 6
Email : cpcr@nic.in
: directorcpcr@gmail.com
URL : http://cpcr.gov.in



ICAR CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
(Indian Council of Agricultural Research)
KASARAGOD 671 124, KERALA, INDIA

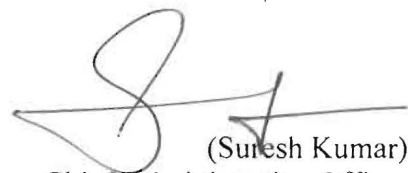


F.No.7(34)/2012-Estt.

Date: 09.12.2014

CIRCULAR

All the Officers and Staff of this Institute are requested to furnish the details of movable/immovable property for the year 2014 in the prescribed proforma enclosed herewith **on or before 31.12.2014** as per ICAR endorsement No.GAC-21-42/2014-CDN dated 11th Sept. 2014.


(Suresh Kumar)
Chief Administrative Officer

Distribution

- 1) Project Co-ordinator (Palms), CPCRI Kasaragod
- 2) All Head of Divisions/Sections
- 3) The Chief Administrative Officer
- 4) The Administrative Officers
- 5) The Finance & Accounts Officer, CPCRI Kasaragod
- 6) The Head/Officer in-charge, CPCRI Regional Station, Kayangulam/Vittal/Minicoy
- 7) The Scientist in-charge, CPCRI Research Centre, Kahikuchi/Mohitnagar/Kidu
- 8) The Asst. Finance & Accounts Officer, CPCRI, RS, Kayangulam/Vittal
- 9) The Asst. Adm. Officer (Estt.I/Estt.II/Bills/Estate/Stores), CPCRI Kasaragod
- 10) The Programme Co-ordinator, KVK CPCRI Kasaragod/Kayangulam
- 11) Scientist in-charge (Farm), CPCRI Kasaragod
- 12) PS to Director /RTI & AIPR section/PME/Library/AKMU/Maintenance./Canteen, CPCRI Kasaragod
- 13) Notice Board (Adm./Farm)



INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN: NEW DELHI

F. No. GAC-21-42/2014-CDN

Dated the 26th August, 2014

ENDORSEMENT

Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, Government of India, New Delhi has issued instructions regarding Lokpal and Lokayuktas Act, 2013 – Submission of declaration of assets and liabilities by the public servants for each year. As approved by the competent authority, this O.M. No. 11013/3/2014-Estt.(A) dated 23.7.2014 and 25.8.2014 have been uploaded on the ICAR web-site www.icar.org.in and e-office for information and strict compliance.

(J.N. Bhagat)

Under Secretary (GAC)

DISTRIBUTION :-

1. All Directors/Project Directors of all ICAR Institutes/National Research Centres /Project Coordinators/Coordinated Research Projects/Zonal Project Coordinators/Bureaux
2. Sr.PPS to DG, ICAR/PPS to Secretary, ICAR/PPS to FA (DARE).
3. Shri Hans Raj, ISO, (DIPA) KAB-I for putting in the ICAR Web-Site.
4. All officers/sections at ICAR Krishi Bhawan/KAB – I & II.
5. Secy. (Staff Side), CJSC, NRC on Meat, Chengicherla, Hyderabad -500039
6. Secy. (Staff Side), HJSC, ICAR, KAB-II, Pusa, New Delhi-110012
7. Guard file/Spare copies



भारतीय कृषि अनुसंधान परिषद
कृषि भवन - नई दिल्ली

फा०सं०.सा.प्र.स.- 21-42/2014-समन्वय

दिनांक 26th अगस्त, 2014

पृष्ठांकन

कार्मिक और प्रशिक्षण विभाग कार्मिक लोक शिकायत और पेंशन मंत्रालय भारत सरकार नई दिल्ली द्वारा प्रत्येक वर्ष सरकारी कर्मचारियों द्वारा लोकपाल और लोकायुक्त अधिनियम, 2013 के तहत संपत्ति और देनदारियों की घोषणा के संबंध में निर्देश जारी किए हैं। सक्षम प्राधिकारी द्वारा अनुमोदित दिनांक 23.07.2014 और 25.8.2014 के ओ.एम. ई-ऑफिस एवं भा.कृ.अनु.प. की वेब साइट में सूचना तथा अनुपालन हेतु अपलोड किया जा रहा है।

(जे. एन. भगत)

अवर सचिव (जीएस)

वितरण:-

1. भा.कृ.अ.प. के संस्थानों/परियोजना निदेशालयों/राष्ट्रीय अनुसंधान केन्द्रों/परियोजना समन्वयकों/ अनुसंधान परियोजना समन्वयकों/क्षेत्रीय परियोजना समन्वयकों के सभी निदेशक/ब्यूरों के सभी निदेशक।
2. महानिदेशक, भा.कृ.अ.प. के वरिष्ठ प्रधान निजी सचिव/सचिव, भा.कृ.अ.प. के प्रधान निजी सचिव/ वित्त सलाहकार (डेयर) के प्रधान निजी सचिव।
3. भा.कृ.अ.प. के सभी अधिकारी/अनुभाग कृषि भवन/कृषि अनुसंधान भवन-1/2, एनएससी काम्पलेक्स।
4. श्री हंस राज, आईएसओ, (डिपा), कृषि अनुसंधान भवन-1 को आईसीएआर की वेबसाइट पर डालने करने हेतु।
5. सचिव (कर्मचारी पक्ष) सीजेएससी राष्ट्रीय मांस अनुसंधान केन्द्र चंगीचेरला हैदराबाद-500039
6. सचिव (कर्मचारी पक्ष) सीजेएससी भा.कृ.अ.प., कृषि अनुसंधान भवन-2
7. गार्ड फाइल/अतिरिक्त प्रतियां

Return of Assets and Liabilities on First Appointment or as on the 1st August, 2014*

(Under Sec.44 of the Lokpal and Lokayuktas Act, 2013)

1. Name of the Public servant in full
(in block letters)
2. (a) Present public position held
(Designation, name and address
of organization)
.....
- (b) Service to which belongs
(if applicable)

Declaration:

I hereby declare that the return enclosed namely, Forms I to IV are complete, true and correct to the best of my knowledge and belief, in respect of information due to be furnished by me under the provisions of section 44 of the Lokpal and Lokayuktas Act, 2013.

Date

Signature

*--In case of first appointment please indicate date of appointment.

Note 1: This return shall contain particulars of all assets and liabilities of the public servant either in his/her own name or in the name of any other person. The return should include details in respect of assets/liabilities of spouse and dependent children as provided in Section 44(2) of the Lokpal and Lokayuktas Act, 2013.

(Section 44(2): A public servant shall, within a period of thirty days from the date on which he makes and subscribes an oath or affirmation to enter upon his office, furnish to the competent authority the information relating to –

- (a) The assets of which he, his spouse and his dependent children are, jointly or severally, owners or beneficiaries;
- (b) His liabilities and that of his spouse and his dependent children.)

Note 2: If a public servant is a member of Hindu Undivided Family with co-parcenary rights in the properties of the family either as a 'Karta' or as a member, he should indicate in the return in Form No.III the value of his share in such property and where it is not possible to indicate the exact value of such share, its approximate value. Suitable explanatory notes may be added wherever necessary.

Note 3: "dependent children" means sons and daughters who have no separate means of earning and are wholly dependent on the public servant for their livelihood. (Explanation below Section 44(3) of Lokpal and Lokayuktas Act, 2013

FORM No.I

Details of Public Servant, his/her spouse and dependent children

S.No.		Name	Public Position held, if any	Whether return being filed by him/her, separately
1	Self			
2	Spouse			
3	Dependent-1			
4	Dependent-2			
5*	Dependent-3			

*-- Add more rows, if necessary.

Date _____

Signature _____

FORM No.II

Statement of movable property on first appointment or as on the 1st August 2014**Details of the movable assets of self, spouse and dependent children**

S.No.	Description	Amount in Rupees				
		Self	Spouse	Dependent-1	Dependent-2	Dependent-3
(i)	Cash in Hand					
(ii)	Details of deposit in Bank accounts (FDRs, Term Deposits and all other types of deposits including saving accounts), Deposits with Financial Institutions, Non-Banking Financial Companies & Cooperative Societies and the amount in each such deposit.	Name of Bank/ Financial Institutions & Nature of Deposit				
(iii)	Details of investment in Bonds, Debentures/ Shares and Units in Companies/ Mutual Funds and others.	Name of Company				
(iv)	Details of investment in NSS, Postal Saving, Insurance Policies and investment in any financial instruments in Post Office or Insurance Company.	Nature of investment				
(v)	Details of deposit in Provident Fund/ New Pension Scheme.	Nature of investment				
(vi)	Personal loans/ advance given to any person or entity including Firm, Company, Trust, etc and other receivable from debtors and the amount (exceeding (a) two months basic pay, where applicable, (b) Rupees one lakh in other cases)	Name of Debtor				
(vii)	Motor Vehicles/Aircrafts/ Yatches/ Ships (Details of Make, Registration Number etc., Year of Purchase and amount)	Nature of Vehicle, registration number & year of purchase				
(viii)	Jewellery, Bullion and valuable thing(s)					
	JEWELLERY (Give details of weight)	Gold				
		Silver				
		Precious Stones/ precious metals				
	BULLION (Give details of weight)	Gold				
		Silver				
		Precious Stones/ precious metals				
(ix)	Any other assets					

Date _____

Signature _____

Note 1: Assets in joint name indicating the extent of joint ownership will also have to be given.

Note 2: In case of deposits/Investments, the details including Amount, date of deposit, the scheme, Name of the Bank/ Institution and Branch are to be given.

Note 3: Value of Bonds/Share Debentures as per current market value in Stock Exchange in respect of listed companies and book values in case of unlisted firms.

Note 4: Details including amount is to be given separately in respect of each investment.

Note 5: Under (ix) details of movable assets not covered in (i) to (viii) above valuing individually over two months basic pay (where applicable), or Rs.1.00 lakh may be indicated.

Statement of immovable property on first appointment or as on the 1st August, 2014
(e.g. Lands, House, Shops, Other Buildings, etc.)

[Held by Public Servant, his/her spouse and dependent children]

Sl. No.	Description of Property (Land/House/Flat/Shop/Industrial etc.)	Precise location (Name of District, Division, Taluk and Village in which the property is situated and also in distinctive number, etc.)	Area of land (In case of land and buildings)	Nature of land (In case of landed property)	Extent of interest	If not in name of public servant, state in whose name held and his/her relationship, if any to the public servant	Date of acquisition	How acquired (whether by purchase, mortgage, lease, inheritance, gift or otherwise) and name with details of person/persons from whom acquired (address and connection of the Government servant, if any, with the person/persons concerned) (Please see Note 1 below) and cost of acquisition.	Present value of the Property (If exact value not known, approx value may be indicated)	Total annual Income from the Property.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

Date : _____

Signature _____

Note 1: For purpose of Column 9, the term "lease" would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant, such a lease should be shown in this Column irrespective of the term of the lease, whether it is short term or long term, and the periodicity of the payment of rent.

FORM No.IV

Statement of Debts and Other Liabilities on first appointment or as on 1st August 2014

S.No.	Debtor (Self/Spouse or Dependent Children)	Amount	Name and Address of Creditor	Date of incurring Liability	Details of Transaction	Remarks
1	2	3	4	5	6	7

Date _____

Signature _____

Note 1: Individual items of loans not exceeding two months basic pay (where applicable) and Rs.1.00 lakh in other cases need not be included.

Note 2: The statement should also include various loans and advances (exceeding the value in Note 1) available from the employer like advance for purchase of conveyance, house building advance, etc. (other than advances of pay and travelling allowances), advance from GP Fund and loans on Life Insurance Policies and fixed deposits.