

**ICAR-CENTRAL PLANTATION CROPS RESEARCH INSTITUTE**  
**(Indian Council of Agricultural Research)**  
**Kasaragod-671 124, Kerala.**

F. No.4 (158)/2014-Estt. 180

Date: 05.11.2014

**The Head, CPCRI Regional Station, Kayamkulam/Vittal**  
**The Scientist-in-Charge, CPCRI Research Centre, Mohitnagar/Kahikuchi/Kidu.**  
**The Officer-In-Charge, CPCRI Regional Station, Minicoy**  
**The Programme Coordinator, KVK-Alappuzha, CPCRI Regional Station, Kayamkulam**

Sub: Assessment of Technical Personnel for the year 2014

Sir,

I am enclosing herewith the statement showing the details of Technical Staff eligible for Five yearly/Seven yearly/Ten yearly/Twelve yearly/Supplementary Assessment for the period ending 31.12.2014. A copy each of the proforma for Assessment Report is enclosed herewith. Required numbers of copies may be prepared at your end and distributed among the eligible Technical Staff. The following instructions may please be noted in this regard.

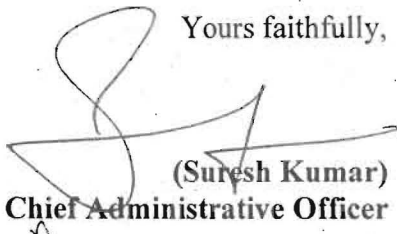
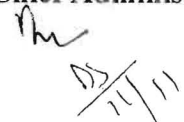
1. Those who are eligible for 5 yearly/7 yearly/10 yearly assessment/Supplementary assessment as the case may be, for the above period may submit their report.
2. The proforma (4 copies) may be given to the individual for filling up the relevant columns after recording/verifying the service particulars (by the respective Office).
3. The educational qualification of the individual concerned viz., Matric /Diploma (with duration specified)/Degree/PG Degree (with discipline specified) should be indicated against the column in the proforma. A copy of certificate in proof of educational qualification viz. Diploma/Degree/PG Degree, duly attested may be enclosed invariably with the report.
4. A brief note on the work done by the individual (during the reported period) may be attached along with the proforma.
5. The proforma when received back from the individual may be got reported/reviewed/remarks recorded by the Officer as indicated in Col. 7 of the attached statement with due regard to the guidelines contained in the ICAR letters No.F.18(1)/2004-Estt.IV dated 26<sup>th</sup> December, 2005 and 11<sup>th</sup> June, 2010. (CPCRI, Kasaragod Endt.No.F.4(10)3/2002-Estt.I dated 25<sup>th</sup> January, 2006 and 4(10)3/2007-Estt. Dated 07.07.2010 respectively.
6. ICAR vide its letter No.19(4)/2012/Estt.IV dated 16<sup>th</sup> July, 2012 stipulated that submission of annual property return is a mandatory pre-requisite while considering the recommendation of the Assessment Committee in respect of the Technical

Personnel for approval. Vide Council's letter No.39-8/2011-Vig. Dated 22<sup>nd</sup> May, 2012, it was indicated that vigilance clearance can be denied to an officer on account of non-submission of annual immovable property return.

7. Please check-up the enclosed statements and ensure that no eligible person(s) have been left out. In case any of the names of officials eligible for five/seven/ten yearly assessment for the period ending 31.12.2014 are left out, the same may be included and discrepancies, if any noticed, brought to the notice of this office immediately.

The proforma duly completed in all respects may be forwarded to this office latest by 31.12.2014 under confidential cover.

Yours faithfully,

  
(Suresh Kumar)  
Chief Administrative Officer  


Encl: as above.

Copy to:

1. The PC(Palms)
2. The HD (PB & PHT)
3. The HD (Crop Improvement)
4. The HD (Crop Production)
5. The HD (Crop Protection)
6. The Acting HD (Social Sciences)
7. Programme Coordinator, KVK, CPCRI, Kasaragod
8. The Officer-in-Charge (Maintenance) / (Vehicles) /The Hon. Secretary, CPCRI Departmental Canteen, CPCRI, Kasaragod.
9. RTI & APAR Cell, CPCRI, Kasargod.
10. The Secretary (Staff Side) Institute Joint Council, CPCRI, Kasaragod.
11. The Member (CJSC Staff Side), CPCRI Regional Station, Kayamkulam.

The enclosed Assessment forms may please be distributed to the concerned technical personnel and the same duly completed in all aspects returned to RTI&APAR Cell positively by 31.12.2014.

**LIST OF TECHNICAL PERSONNEL DUE FOR ASSESSMENT AS ON 31.12.2014**  
**COVERED UNDER New TSR**

Sl. No	Name & Designation	Station	Period of Assessment	Five /Seven /Ten Yearly or Supplementary	Functional group	Name of the Reporting Officer & Reviewer	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1)	Sh. V. Suresh Kumar Tech. Asst	Kasaragod	21.10.2008 to 20.10.2013	Five yearly	Field /Farm Technicians		Completed five years in Tech. Assistant grade and eligible to be considered for promotion to Sr. Tech. Asst.
2)	Sh. Devadas K Sr Tech Officer	Kasaragod	01.01.2009 to 31.12.2013	Five yearly	Field /Farm Technicians		Completed five years in Sr. Tech. Officer grade and eligible to be considered for promotion to Asst CTO
3)	Sh. John George Asst. CTO	Kasaragod	01.07.2007 to 30.06.2014	Seven yearly	Lab Technicians		Completed seven years in Asst CTO grade and eligible to be considered for promotion to CTO
4)	Sh. V. Balakrishna Sr. Tech. Asst	Kasaragod	05.08.2009 to 04.08.2014	Five yearly	Field /Farm Technicians		Completed five years in Sr. Tech. Asst and eligible to be considered for promotion to Tech. Officer
5)	Sh. K. Krishnan Nair Tech. Asst.	Kasaragod	05.08.2009 to 04.08.2014	Five yearly	Field /Farm Technicians		Completed five years in Tech. Assistant grade and eligible to be considered for promotion to Sr. Tech. Asst.
6)	Sh. VK Gopalakrishnan Sr. Tech. Asst	Kasaragod	13.09.2009 to 12.09.2014	Five yearly	Workshop Staff including Engg. Workshop staff		Completed five years in Sr. Tech. Asst and eligible to be considered for promotion to Tech. Officer
7)	Dr. R. Sanal Kumar CTO(SMS)	KVK, Kasaragod	11.12.2008 to 10.12.2013	Five yearly	Field /Farm Technicians		Completed five years in CTO and eligible to be considered for grant of advance increment.
8)	Smt. MP Jayashree Sr.Tech. Officer (SMS)	KVK, Kasaragod	08.01.2009 to 07.01.2014	Five yearly	Field /Farm Technicians		Completed five years in Sr Tech. Officer and eligible to be considered for promotion to Asst CTO
9)	Sh. ER Ashokan Sr. Tech. Asst	Kayamkulam	01.01.2009 to 31.12.2013	Five yearly	Artist		Completed five years in Sr. Tech. Asst and eligible to be considered for promotion to Tech. Officer
10)	Sh. KP Udayabhanu Sr. Tech. Asst	Kayamkulam	24.08.2009 to 23.08.2014	Five yearly	Field /Farm Technicians		Completed five years in Sr. Tech. Asst and eligible to be considered for promotion to Tech. Officer
11)	Sh. KK Sudhanandan Tech. Officer	Kayamkulam	19.05.2002 to 18.05.2014	12 yearly (under Old TSR)	Field /Farm Technicians		Completed 12 years in Tech. Officer and eligible to be considered for promotion to Sr. Tech. Officer
12)	Sh. Sunny Thomas Tech. Asst	Kayamkulam	28.09.2009 to 27.09.2014	Five yearly	Field /Farm Technicians		Completed five years in Tech. Assistant grade and eligible to be considered for promotion to Sr. Tech. Asst.
13)	Sh. Sajnanath, Sr. Tech. Officer (SMS)	KVK, Kayamkulam	11.03.2009 to 10.03.2014	Five yearly	Field /Farm Technicians		Completed five years in Sr Tech. Officer and eligible to be considered for promotion to Asst CTO

14)	Smt. Meenakshi Patil Sr. Tech. Officer	Vittal	07.01.2009 to 06.01.2014	Five yearly	Library/Document ation/Information Staff	Completed five years in Sr Tech. Officer and eligible to be considered for promotion to Asst CTO
15)	Sh. C. Purandhara Sr. Tech. Asst	Vittal	01.01.2009 to 31.12.2013	Five yearly	Field /Farm Technicians	Completed five years in Sr. Tech. Asst and eligible to be considered for promotion to Tech. Officer
16)	Sh. M. Narayana Naik Tech. Asst	Kidu	08.08.2009 to 07.08.2014	Five yearly	Field /Farm Technicians	Completed five years in Tech. Assistant grade and eligible to be considered for promotion to Sr. Tech. Asst.
17)	Sh. B. Koragu Naik Sr. Tech. Asst.	Kasaragod	01.01.2010 to 31.12.2014	Five yearly	Field /Farm Technicians	Completed five years in Sr. Tech. Asst and eligible to be considered for promotion to Tech. Officer
18)	Sh. K. Raghavan, Sr. Technician	Kasaragod	27.12.2004 to 26.12.2014	Ten yearly	Field/Farm Technicians	Completed ten years in the grade of Sr. Technician and eligible to be considered for promotion to Tech. Asst.
19)	Sh. A Sanjeeva, Sr. Technician	Kasaragod	27.12.2004 to 26.12.2014	Ten yearly	Field/Farm Technicians	Completed ten years in the grade of Sr. Technician and eligible to be considered for promotion to Tech. Asst.
20)	Sh. KJ Sebastian Technician	Kasaragod	07.12.2009 to 06.12.2014	Five yearly	Field/Farm Technicians	Completed five years in the grade of Technician and eligible to be considered for promotion to Sr. Technician.
21)	Sh. N. Dinesh Kumar, Technician	Kasaragod	14.12.2009 to 13.12.2014	Five yearly	Field/Farm Technicians	Completed five years in the grade of Technician and eligible to be considered for promotion to Sr. Technician.
22)	Sh. VP Joy, Sr. Technician	Kayamkulam	31.12.2004 to 30.12.2014	Ten yearly	Field/Farm Technicians	Completed ten years in the grade of Sr. Technician and eligible to be considered for promotion to Tech Asst.
23)	Sh. Y Sreenivasa Bhat Tech. Assistant	Vittal	27.10.2008 to 26.10.2013	Five yearly	Field /Farm Technicians	Completed five years in Tech. Assistant grade and eligible to be considered for promotion to Sr. Tech. Asst.
24)	Sh. Prakash Burman Technician	Kahikuchi	16.12.2009 to 15.12.2014	Five yearly	Field/Farm Technicians	Completed five years in the grade of Technician and eligible to be considered for promotion to Sr. Technician.
25)	Sh. MV Sreedharan Tech. Assistant	Kasaragod	27.12.2009 to 26.12.2014	Five yearly	Field/Farm Technicians	Completed five years in Tech. Assistant grade and eligible to be considered for promotion to Sr. Tech. Asst.

  
Chief Administrative Officer