

**CENTRAL PLANTATION CROPS RESEARCH INSTITUTE**  
**(Indian Council of Agricultural Research)**  
**KASARAGOD - 671 124, KERALA, INDIA**

No. F. 5(15)/2013-Estt.

Dated: 16.08.2013

**OFFICE ORDER**

Sub: Constitution of various committees at CPCRI, Kasaragod—reg.

In supersession of all the earlier orders on the subject, Director, CPCRI, Kasaragod has been pleased to reconstitute the following Committees, as detailed below with immediate effect and until further orders:

**I. Consultancy Processing Cell**

1.	Director	Chairman
2.	Dr. HP.Maheswarappa, PC (Palms)	Member
3.	Sri Suresh Kumar, Chief Administrative Officer	Member
4.	Sri TDS Prakash, Fin. & Accounts Officer	Member
5.	Dr. C. Thamban, Principal Scientist	Member Secretary

**II. Institute Technology Management Committee (ITMC)**

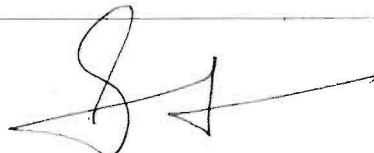
1.	Director	Chairman
2.	Dr. K. Muralidharan, HD (Social Sciences)	Member
3.	Dr. A.C. Mathew, Sr. Scientist & Nodal Officer, IPR	Member
4.	Dr. K. Subaharan, Sr. Scientist & Secretary, IRC	Member
5.	Dr. Anitha Karun, HD(CI) & Nominee - CPCRI	Member
6.	Dr. T.E. Sheeja, IISR, Calicut- Nominee from Other Institute	Member
7.	Mr. H. Murali Krishna, T(7-8) Technical Information Officer & Oi/c, ITMU	Member Secretary

**III. Publication Committee**

1.	Director	Chairman
2.	Dr. C. Thamban, Principal Scientist	Co- Chairman
3.	Dr. Alka Gupta, Principal Scientist	Member
4.	Mr. Arivalagan, Scientist	Member
5.	Dr. K Subaharan, Sr. Scientist	Member
6.	Dr. Augustine B Jerard, Sr. Scientist	Member
7.	Scientist Incharge, PME Cell	Member Secretary

**Regional Station**

1.	Dr. V. Krishnakumar, Head, CPCRI (RS) Kayangulam	Member
2.	Dr. KS Ananda, Head, CPCRI(RS), Vittal	Member



**IV. Publicity Committee**

1.	Dr. C. Thamban, Principal Scientist	Chairman
2.	Dr. K. Samsudeen, Sr. Scientist	Co- Chairman
3.	Sri P Ravindran, T-6 (Tech. Officer)	Member
4.	Dr. H Muralikrishna, T(7-8) Technical Information Officer	Member
5.	Sri V Balakrishna, T-4 (Tech. Asst.)	Member
6.	Sri M Krishnan, T-4 (Tech. Asst.)	Member
7.	Sri K Shyama Prasad, T(7-8) (Prog. Asst.) (Audio Visual)	Member Secretary

**V. Space Allotment Committee**

1.	Dr. K. Muralidharan, HD ( Social Sciences)	Chairman
2.	Dr. AC Mathew, Senior Scientist	Co- Chairman
3.	Sh. K Ajit Kumar, T-4 (Civil Engg. Asst.)	Member
4.	Smt. CH Usharani, AAO (Estate)	Convener

**VI. Library Committee**

1.	Director	Chairman
2.	Dr. K.B. Hebbar, HD, PB & PHT	Co- Chairman
3.	Dr. K Subaharan, Sr. Scientist	Member
4.	Dr. P Subramanian, Pr. Scientist	Member
5.	Dr. Muraligopal, Pr. Scientist	Member
6.	Dr. AC Mathew, Sr. Scientist	Member
7.	Dr. MK Rajesh, Sr. Scientist	Member
8.	Dr. Chandran, K.P. Sr. Scientist	Member
9.	Sri. Suresh Kumar, Chief Administrative Officer	Member
10.	Sri. TDS Prakash, Fin. & Accounts Officer	Member
11.	Sri MP Ramesh Kumar, T(7-8), Tech. Officer (Library)	Convener

**VII. ICAR Welfare Fund**

1.	Dr. K. Muralidharan, HD (Social Sciences)	Chairman
2.	Dr. Ravi Bhat, Acting HD (Crop Production)	Co- Chairman
3.	Sri. Suresh Kumar, Chief Administrative Officer	Member
4.	Sri. TDS Prakash, Fin. & Accounts Officer	Member
5.	Secretary (Staff Side), IJSC	Member
6.	Smt. K. Shobha, T(7-8) (Tech. Officer)	Member
7.	Sri B Ramachandran, Skilled Support Staff	Member
8.	Sri KV Kunhikannan, AAO (Estt.)	Member Secretary

**VIII. Benevolent Fund**

1.	Director	President
2.	Dr. Ravi Bhat, Acting HD, Crop Production	Vice President

3.	Sri M Krishnan, T-4 Tech. Asst.	Treasurer
4.	Smt. K Sobha, T(7-8) (Tech. Officer)	Member
5.	Sri K Anandan, Skilled Support Staff	Member
6.	Sri M Ravindran, Assistant	Secretary

#### **IX. Financial Review Committee**

1.	Director	Chairman
2.	Chief Administrative Officer	Co- Chairman
3.	AAO (Stores)	Member
4.	AAO (Estate)	Member
5.	Fin. & Accounts Officer	Member Secretary

#### **X. Official Language Policy Implementation Committee**

1.	Director	Chairman
2.	Dr. Vinayaka Hegde, Acting HD(Crop Protection)	Member
3.	Dr. Anitha Karun, HD (Crop Improvement)	Member
4.	Dr. Ravi Bhat, Acting HD (Crop Production)	Member
5.	Dr. K Muralidharan, HD (Social Science)	Member
6.	Dr. K. B. Hebbar, HD (PB&PHT)	Member
7.	Dr.(Mrs) Alka Gupta, Pr. Scientist	Member
8.	Dr. Rajkumar, Scientist	Member
9.	Sri Suresh Kumar, Chief Administrative Officer	Member
10.	Sri. TDS Prakash, Fin. & Accounts Officer	Member
11.	Sri .K.V. Kunhikannan, AAO (Estt.)	Member
12.	Smt K Sreelatha, T-6 Tech.Officer (Hindi)	Member
13.	Sri KM Jayarama Naik, Administrative Officer	Member Secretary

#### **XI. Quarters Allotment Committee**

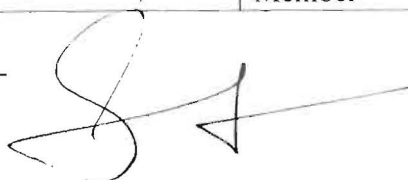
1.	Director	Chairman
2.	Dr. K Muralidharan, HD Social Science	Co- Chairman
3.	Sri John George, T(7-8) Tech. Officer	Member
4.	Dr. (Mrs.) Alka Gupta, Pr. Scientist	Member
5.	Dr. T.S. Manoj Kumar, Prog. Coordinator, KVK	Member
6.	Sri. Suresh Kumar, Chief Administrative Officer	Member
7.	AAO (Estate)	Member Secretary

#### **XII. Reception/Registration Committee**

1.	Dr.(Mrs).Anitha Karun, HD (Crop Improvement)	Chairperson
2.	Dr. M.K. Rajesh, Sr. Scientist	Member
3.	Smt. K.K. Sajini, T(7-8), Tech. Officer	Member
4.	Sri M. Krishnan, T-4 Tech. Asst.	Member
5.	Dr. P. Subramanian, Pr. Scientist	Convener

#### **XIII. Works Committee**

1.	Dr. Ravi Bhat, Acting HD(Crop Production)	Chairman
2.	Dr. A.C. Mathew, Sr. Scientist	Co-Chairman
3.	Chief Administrative Officer	Member



4.	Fin. & Account Officer	Member
5.	Sri V.K. Gopalakrishnan, T-4 (Civil Engg. Asst.)	Member
6.	Sri. Ajith Kumar, T-4 (Civil Engg. Asst.)	Member
7.	Sri K. Devaraj, T-3 (Jr. Engineer -Electrical)	Member
8.	AAO (Estate)	Member Secretary

#### **XIV. Accommodation Committee**

1.	Dr. K Muralidharan, HD Social Science	Chairman
2.	Sri John George, T(7-8) Tech. Officer	Co- Chairman
3.	Sri KV Kunhikannan, AAO (Estt.)	Member
4.	Sri V Balakrishna, T-4 Tech. Asst.	Member
5.	Sri M Krishnan, T-4 Tech. Asst.	Member
6.	Sri K Devadas, T-6 (Tech. Officer)	Convener

#### **XV. Transport Committee**

1.	Sri KGN Swamy, T-6 Tech. Officer	Chairman
2.	Sri K Manikandan , T-6 (Programme Asst.)	Co- Chairman
3.	Sri S Manohara, T-4 (Driver )	Member

#### **XVI. Women Cell**

1.	Dr. (Mrs.) Anitha Karun, HD (Crop Improvement)	Chairperson
2.	Dr. (Mrs.) Alka Gupta, Pr. Scientist	Member
3.	Dr. (Mrs.)R Manimekhalai, Sr. Scientist	Member
4.	Mrs. K Sreelatha, T-6 (Tech. Officer) (Hindi)	Member
5.	Mrs. Lalitha K, Skilled Support Staff	Member
6.	Mrs. Sulochana Nair, Personal Asst.	Convener

#### **XVII. Purchase Advisory Committee**

1.	Dr. KB Hebbar, HD (PB&PHT)	Chairman
2.	HD, Crop Improvement	Co- Chairman
3.	Acting HD, Crop Production	Member
4.	Acting HD, Crop Protection	Member
5.	HD, PB & PHT	Member
6.	Chief Administrative Officer	Member
7.	Finance & Accounts Officer	Member
8.	AAO (Stores)	Member Secretary

#### **XVIII. Technical Committee for Scrutiny of Purchase Proposals**

1.	Dr(Mrs.) Alka Gupta, Pr. Scientist	Chairperson
2.	Dr. B. Augustine Jerard, Sr. Scientist	Member
3.	Dr. AC Mathew, Sr. Scientist	Member
4.	Dr. KP Chandran, Senior Scientist	Member
5.	Indentor	Member

**XIX. Institute Purchase Committee**

1.	Dr. Ravi Bhat, Acting HD (Crop Production)	Chairman
2.	Sri. Suresh Kumar, Chief Administrative Officer	Co-chairman
3.	Fin. & Accounts Officer	Member
4.	Indenter	Member
5.	AAO (Stores)	Member Secretary

**XX. Human Resource Development Committee**

1.	Director	Chairman
2.	Head of Division, Crop Improvement	Co- Chairman
3.	Acting Head of Division, Crop Protection	Member
4.	Acting Head of Division, Crop Production	Member
5.	Head of Division, Social Sciences	Member
6.	Head of Division, PB & PHT	Member
7.	Project Coordinator (Palms)	Member
8.	Sri. Suresh Kumar, Chief Administrative Officer	Member
9.	Sri KV Kunhikannan, AAO(Estt.)	Member
10.	Sri. TDS Prakash, Fin. & Accounts Officer	Member
11.	Scientist-in-charge, PME	Convener

**XXI. Auction / Price Fixation Committee**

1.	Dr. Ravi Bhat, Acting HD, Crop Production	Chairman
2.	Dr. P. Subramanian, Pr. Scientist	Member
3.	Chief Administrative Officer	Member
4.	Fin. & Accounts Officer	Member
5.	AAO (Stores)	Member
6.	Sri N Ramakrishnan, T-6 (Tech.Officer) (Farm)	Convener

**XXII. Aesthetic Committee**

1.	Dr.Anitha Karun, HD (Crop Improvement)	Chairman
2.	Dr.(Mrs) V.Niral, Pr. Scientist	Co- Chairperson
3.	Dr.B.Augustine Jerard, Sr. Scientist	Member
4.	Smt. Surekha, Scientist (Agronomy)	Member
5.	Sri. Hareesha CB., T-3 (Farm Assistant)	Member
6.	Sri N Ramakrishnan, T-6 Tech. Officer (Farm)	Convener

**XXIII. Hospitality Committee**

1.	Sri. BM Mohammed Basheer, T(7-8) Tech. Officer & Hon. Secretary (Departmental Canteen)	Chairman
2.	Sri P Ravindran, T-6 Tech. Officer	Co- Chairman
3.	Sri KS Ramakrishna, AAO (Estate)	Member
4.	Sri P.M.Thomas, Assistant	Member
5.	Smt. K.Shobha, T(7-8) Tech. Officer	Member
6.	Manager-in-Charge, Canteen	Convener

#### **XXIV. Hall Arrangement Committee**

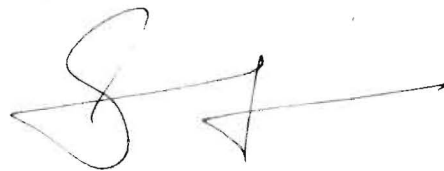
1.	Dr. AC.Mathew, Sr.Scientist	Chairman
2.	Sri A Sadanandan, T-5 Tech. Officer	Co- Chairman
3.	Sri A.Sebastian George, T(7-8) Tech.Officer	Member
4.	Sri G.S.Hareesh, T-5(Instru. Mechanic)	Member
5.	Sri KGN Swamy, T-6 (Tech. Officer)	Convener

#### **XXV. Sports Committee**

1.	Dr. C.T. Jose, Pr. Scientist, CPCRI (RS), Vittal.	Chairman
2.	Sh. P. Ravindran, T-6 (Tech. Officer)	Co- Chairman
3.	CAO or his Representative	Member
4.	F&AO or his Representative	Member
5.	Smt. K.S. Vishalakshy, Assistant	Member
6.	Sri K Krishnan Nair, T-3 Tech. Asst.	Member
7.	Sri Ancil Perera, Skilled Support Staff	Member
8.	Sri Krishnan Kunhi, Skilled Support Staff	Member
9.	Sh. KM Jayarama Naik, AO	Member Secretary

#### **XXVI. Farm Advisory Committee**

1.	Director	Chairman
2.	Acting HD (Crop Protection)	Member
3.	HD (Social Sciences)	Member
4.	HD (PB & PHT)	Member
5.	Project Coordinator (Palms)	Member
6.	Acting HD (Crop Production)	Member
7.	HD (Crop Improvement)	Member
8.	Dr. C. Thamban, Pr. Scientist	Member
9.	Dr. AC Mathew, Sr. Scientist	Member
10.	Dr. Augustine B Jerard, Sr. Scientist	Member
11.	Dr. V Niral, Pr. Scientist	Member
12.	Dr. K Samsudeen, Senior Scientist	Member
13.	Dr. K. Subaharan, Senior Scientist	Member
14.	Mrs. PS Prathibha, Scientist	Member
15.	Dr.(Mrs.) VH Prathibha, Scientist	Member
16.	Mrs. Surekha, Scientist	Member
17.	Programme Coordinator, KVK, CPCRI, Kasaragod	Member
18.	Sri. Suresh Kumar, Chief Administrative Officer	Member
19.	Sri. TDS Prakash, Fin. & Accounts Officer	Member
20.	Asst. Admn.Officer (Estate)	Member
21.	Asst. Admn.Officer (Stores)	Member
22.	Sri KG Narayana Swamy, T-6 (Tech. Officer)	Member
23.	Sri N Ramakrishnan, T-6 (Tech. Officer)	Member
24.	Sri A Sadanandan , T-5 (Tech. Officer)	Member
25.	Sri K Ajith Kumar, T-4 (Civil Engg. Asst.)	Member
26.	Sri V.K.Gopalakrishnan, T-4 (Civil Engg. Asst)	Member



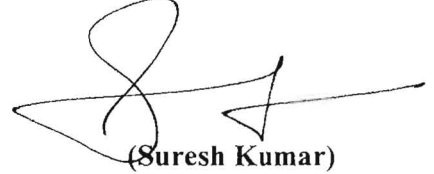
27.	Sri K. Devaraj, T-3 (Jr. Engineer-Electrical)	Member
28.	Dr. P. Subramanian, Si/c (Farm)	Convener
<b><u>XXVII. Departmental Canteen Committee</u></b>		
1.	Director	Chairman
2.	Sri BM Mohammed Basheer, T(7-8) Tech. Officer	Hon. Secretary
3.	Sri PM Thomas, Assistant	Member
4.	Smt. Sreelatha, T-6, Tech. Officer	Member
5.	Smt. Sulochana Nair, PA	Member
6.	Sh. A. Neil Vincer, P.A	Member
7.	Sri V. Suresh Kumar, T-3, Tech. Asst.	Manager
8.	Sri P. Madhavan Nair, Skilled Support Staff	Member
<b><u>XXVIII. Proprietary Article Committee</u></b>		
1.	Dr. (Mrs.) Anitha Karun, HD (Crop Improvement)	Chairperson
2.	Dr. Muraligopal, Pr. Scientist	Co- Chairman
3.	Dr. K Subaharan, Sr. Scientist	Member
4.	Fin. & Accounts Officer	Member
5.	AAO (Stores)	Member Secretary
<b><u>XXIX. Outstanding Advances &amp; Audit Paras Settlement Committee</u></b>		
1.	Director	Chairman
2.	Dr. K.B. Hebbar, HD, PB & PHT	Co-Chairman
3.	Chief Administrative Officer	Member
4.	AAO(Estate)	Member
5.	AAO (Stores)	Member
6.	AAO (Bills)	Member
7.	Fin. & Accounts Officer	Member Secretary
<b><u>XXX. Guest Houses Management Committee</u></b>		
1.	Director	Chairman
2.	Dr. KB Hebbar, HD, PB & PHT	Co- Chairman
3.	Chief Admn. Officer	Member
4.	Fin. & Accounts Officer	Member
5.	AAO (Stores)	Member
6.	AAO (Estate)	Member
7.	AAO (Bills)	Member Secretary
<b><u>XXXI. Punctuality Monitoring Committee</u></b>		
1.	Dr. C. Thamban, Pr. Scientist	Chairman
<b><u>XXXII. Contract Service Committee</u></b>		
1.	Dr. Ravi Bhat, Acing Head, Crop Production	Chairman
2.	Dr. Augustine B. Jerard, Sr. Scientist	Co-Chairman



3.	Chief Administrative Officer	Member
4.	Finance & Accounts Officer	Member
5.	Asst. Admn. Officer (Estate)	Member Secretary

Next senior most member of each committee will act as Chairman of the respective committee in the absence of the Chairman, to ensure smooth functioning of the official work of the Institute.

Terms of Reference in respect of various committees will be circulated separately.



(Suresh Kumar)

Chief Administrative Officer

**Distribution:**

- 1) The Chairman/Chairperson/Co-Chairman / Convener and all Members of the Committee (By Name), CPCRI, Kasaragod
- 2) All Head of Divisions / Incharge of the Sections, CPCRI, Kasaragod.
- 3) Sr. Finance & Accounts Officer/Administrative Officer, CPCRI, Kasaragod.
- 4) The AAO (Stores/Estate / Bills /Accounts), CPCRI, Kasaragod
- 5) The PS to Director / PA to CAO/Confidential/ PME Cell/KVK/Library/ARIS Cell/Canteen, CPCRI, Kasaragod
- 6) Guard file
- 7) Notice Board