



CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
(Indian Council of Agricultural Research)
KASARAGOD - 671 124, KERALA, INDIA



.F.6(666)/ 2010-Estt. Vol.V.

Date: 31.07.2013

OFFICE ORDER

Consequent upon retirement on attaining the age of superannuation from ICAR Service, Director, CPCRI, Kasaragod has been pleased to relieve **Smt. Balamani M.V. Assistant Administrative Officer** of her duties at this Institute with effect from the afternoon of **31st July, 2013**.

Certified that nothing is due to this Institute from **Smt. Balamani M.V., Assistant Administrative Officer** at the time of her relief.

(SURESH KUMAR)
Chief Administrative Officer

Copy to:

1. Smt. Balamani M.V. Assistant Administrative Officer, CPCRI, Kasaragod -through proper channel
2. The Project Co-ordinator (Palms), CPCRI, Kasaragod
3. The Head of Division, Social Science/Crop Improvement/Crop Production/Crop Protection/ PB & PHT, CPCRI, Kasaragod
4. Chief Administrative Officer, CPCRI, Kasaragod
5. The Finance & Accounts Officer, CPCRI, Kasaragod
6. The Scientist in-charge(Farm) CPCRI, Kasaragod
7. The Administrative officer, CPCRI, Kasaragod
8. The Asst. Administrative Officer(Bills/Estt.I /Estt.II/Stores/Estate), CPCRI, Kasaragod
9. Officer in-charge (Guest House/Vehicle) CPCRI, Kasaragod
10. The Hon. Secretary, CPCRI, Departmental Canteen, CPCRI, Kasaragod
11. The Programme Coordinator, KVK, CPCRI, Kasaragod.
12. Confidential Section/PME/Library/ARIS Cell/Hindi Cell, CPCRI, Kasaragod
13. P.S to Director/PA to Chief Adm. Officer
14. Recruitment file/Personal file /Pay bill
15. Pension file (Estt./Accts)
16. Cadre strength file
17. Guard file

10040