

**केन्द्रीय रोपण फसल अनुसंधान संस्थान**  
**(भारतीय कृषि अनुसंधान परिषद)**  
**कासरगोड़ - ६७११२४, केरल, भारत**



**CENTRAL PLANTATION CROPS RESEARCH INSTITUTE**  
(Indian Council of Agricultural Research)  
**KASARAGOD - 671 124, KERALA, INDIA**



No.F.4(124)JAO/09-Estt. (Vol. I)

Date: 17.11.2012

To

1. All Directors/Project Directors of ICAR Research Institute/NRCs/Project Directorates.
2. The Pr. Director (IS & IT Audit), Office of the Comptroller & Auditor General of India, Pocket-9, Deen Dayal Upadhyay Marg, New Delhi – 110 124.  
E-mail: [pdis@cag.gov.in](mailto:pdis@cag.gov.in)
3. The Controller General of Defence Accounts, Office of the Controller General of Defence Accounts, Ministry of Defence, Ulan Batar Road, Palam, Delhi Cantt – 110010.
4. The Principal Accountant General (A&E), Office of the Principal Accountant General (A&E), M.G.Road, Trivandrum 695 001.
5. The Principal Accountant General(A&E), Office of the Principal Accountant General (A&E), Karnataka, Park House Road, Post Box No. 5329, Bangalore – 560 001. E-mail: [agaekarnataka@cag.gov.in](mailto:agaekarnataka@cag.gov.in)

Sub: Filling up of vacant posts of Jr. Accounts Officer (JAO) on  
Permanent absorption basis –reg

Sir,

It is proposed to fill up one vacant post of Jr. Accounts Officer on permanent absorption basis at CPCRI, Kasaragod, Kerla. The particulars of posts and eligibility are detailed below:

Sl. No.	Name of the post and pay band	No. of posts & Category	Qualifications	Age limit
01	<b>Junior Accounts Officer Group 'B'</b>  <b>Pay Band-2</b> <b>Rs.9300-34800 +</b> <b>Grade Pay of</b> <b>Rs.4200</b>	ONE (UN RESERVED)	By permanent absorption of eligible and willing SAS passed personnel in Pay Band-2. Rs.9300-34800 + Grade Pay of Rs.4200 from the organized Audit and Accounts Departments and Services.	<b>No age limit</b>

It is requested that the above vacancy may kindly be circulated amongst the eligible employees working under your Department/Institute/Regional Stations/Centres/Organizations holding analogous post on regular basis. The name of

the suitable and desirous candidates who fulfill the requisite qualification etc. may be forwarded in the proforma given overleaf along with their up-to-date CR dossiers of last five years on or before 27.12.2012. Applications of only such candidates who can be relieved immediately in the event of their selection for appointment at CPCRI need to be forwarded.

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate(s) may also be sent. Incomplete application and those received after the prescribed date or without CR dossiers and certificate as desired above will not be entertained.

  
(Suresh Kumar)  
Chief Administrative Officer

Copy forwarded to :

1. The Director (Adm.), Indian Council of Agricultural Research, Krishi Bhavan, New Delhi-110 001.
2. The Director(Horticulture), Krishi Anusandan Bhavan, PUSA, New Delhi,Pin: 110 012.
3. The Deputy Secretary(Adm), Indian Council of Agricultural Research, Krishi Bhavan, New Delhi-110 001.
4. The Head/Scientist-in-Charge/Officer-in-Charge, CPCRI, Regional Station/ Research Centre, Kayangulam/Vittal/Kidu/Mohitnagar/Kahikuchi/Lakshadweep.
5. Project Co-Ordinator(Palms), CPCRI, Kasaragod
6. The HD, Crop Production/Improvement/Protection/PB & PHT/Social Science
7. Administrative Officer, CPCRI, Kasaragod
8. Sr. Finance & Accounts Officer, CPCRI, Kasaragod
9. PS to Director, CPCRI, Kasaragod
10. PA to Chief. Administrative Officer, CPCRI, Kasaragod
11. Programme Coordinator, KVK, CPCRI, Kasaragod/Kayangulam
12. Asst. Administrative Officer(Estt./Stores/Estate/Bills), CPCRI, Kasaragod.
13. Confidential Section/PME, CPCRI, Kasaragod
14. The Secretary(Staff side), IJSC, CPCRI, Kasaragod.
15. The Technical Officer i/c of Institute website.
16. Notice Board(General/Adm/Farm)

**PROFORMA**

Application for the post of Jr. Accounts Officer (JAO) (on permanent absorption basis)  
at CPCRI, Kasaragod.

S.No.	Particulars				
1	Name (in block letters)				
2	Name of the Institute/Department Organization where presently working				
3	Date of appointment on regular basis				
4	Whether permanent/temporary				
5	Date of birth				
6	Whether belongs to SC/ST/OBC				
7	Educational qualifications				
8	Service particulars				
<b>Name of Institute</b>	<b>Post held</b>	<b>Scale of pay</b>	<b>Period</b>	<b>Nature of duties attended</b>	
			From	To	
9	Any other information relevant to the application				

**Declaration:**

I do hereby declare and certify that the information furnished above are correct  
and true to the best of my knowledge and belief.

Place :

Date :

**Signature of applicant with date**

**TO BE CERTIFIED BY THE EMPLOYER**

1. Certified that the information furnished above are verified from the service  
records of the candidate and found correct.
2. Certified that no Vigilance or disciplinary case is pending or being  
contemplated
3. Certified that no minor/major penalty has been imposed on him during the last  
ten years.
3. Copies of ACR Dossiers for the last five years are enclosed.

Place:

Date:

**Signature with seal of Employer**