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23/5/13

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
NASC Complex, New Delhi-110 012
(International Guest House)

F. No. 12(02)/2013-E&M

Dated the 13th May, 2013

To

All Director/Project Directors of Research Institutes/
NRCs/Bureaux/Project Directorates under the ICAR system
& All VCs of SAUs

**Sub:- Booking of accommodation at International Guest House,
NASC, New Delhi- reg.**

It has been decided with the approval of the Competent Authority of ICAR that a photocopy of the Identity Card of the guest(s) staying in the International Guest House(IGH) will be retained at IGH for ensuring bonafide of the guest as well as for security reasons. This practice has already started w.e.f. 1st April, 2013. It is therefore requested that all the guests visiting International Guest House, NASC Complex, New Delhi are requested to carry their valid Identity Card issued by their offices.

It is further requested to book the accommodation preferably by E-mail:- igh@icar.org.in.

(S.K. Sinha)

Under Secretary (E&M)
Tel. No. 25848029

Distribution:-

1. All officers/sections of ICAR Hqrs. Krishi Bhawan/KAB-I/KAB-II & NASC Complex, New Delhi
2. All Notice Boards at Krishi Bhawan/KAB-I/KAB-II & NASC Complex, New Delhi
3. All Officers/Sections of DARE
4. PPS to Secretary, DARE & DG, ICAR.
5. PPS to Addl. Secretary, DARE & Secretary, ICAR.
6. PPS to Addl. Secretary, DARE & FA, ICAR.
7. Sh. Hans Raj, Information System Officer, DKMA, KAB-I, New Delhi for uploading the same on ICAR Web-site.
8. Guard file.

23/5/13

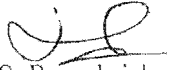
(P.T.D.)

Endt. No. F 40(1)GH/Misc-2012

Dated: 28.05.2013

Copy forwarded for information to:

1. The Head, CPCRI, RS, Vittal/Kayangulam
2. The SIC/Officer i/c, CPCRI, RC, Kidu/Kahikuchi/Minicoy
3. The Project Co-Ordinator(Palms), CPCRI, Kasaragod
4. The HOD,(PB & PHT)/Social Science/Crop Production/Crop Improvement/Crop Protection, CPCRI, Kasaragod.
5. The Programme Co-Ordinator, KVK, CPCRI, Kasaragod/Kayangulam
6. The Asst. Finance & Accounts Officer, CPCRI, RS, Kayangulam/Vittal
7. The Finance & Accounts Officer, CPCRI, Kasaragod.
8. PS to Director, CPCRI, Kasaragod
9. PA to CAO/AO, CPCRI, Kasaragod
10. Asst Adm. Officer (Estt.I/Estt.II/Bills/Stores/Estate/Accounts), CPCRI, Kasaragod
11. Confidential/PME/Statistics/ARIS/ATIC/Soil Science/Agronomy/Genetics/Physiology/ Social Science/ Technology/Microbiology/Bio-Technology/Entomlogy/Pathology/Photography/Maintenance/Farm/ Library
12. Institute web-site.
13. Notice Board(General/Adm./Farm.)



(K.S. Ramakrishna)

Asst. Administrative Officer (Estt.II)