

CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
(Indian Council of Agricultural Research)
KASARAGOD - 671 124, KERALA, INDIA

F.No.4(13)/2008-Estt. (Vol.XXIV)

Date: 04.02.2012

OFFICE ORDER

Consequent upon the recommendations of the Departmental Promotion Committee meeting held on 03.02.2012, Director, C.P.C.R.I., Kasaragod has been pleased to approve the promotion of Smt. M.V. Balamani, Assistant, C.P.C.R.I., Kasaragod to the post of Assistant Administrative Officer (unreserved) in the pay band of Rs. 9300-34800 + Grade Pay Rs.4600 at C.P.C.R.I. Kasaragod, with effect from the date on which she reports for duty in the promoted post

As regards other conditions of service, she will be governed by relevant rules and regulations issued by the I.C.A.R. from time to time. She should report for duty on the promoted post within 30 days of receipt of this order, failing which the promotion order will stand cancelled. In case of declining the promotion, she will be debarred from further consideration for promotion for a period of one year from the date of refusal of the promotion or till a next vacancy arises, whichever is later.

As regards fixation of her pay on the promoted post, the pay already fixed in the scale of pay of Rs.9300-34800 with Grade Pay of Rs.4600/- with effect from 01.09.2008 on account of the third financial up-gradation under MACP Scheme granted to her holds good, and no further pay fixation benefit shall accrue in respect of her regular promotion in the above functional post of Assistant Administrative Officer now granted in the normal channel of promotion.

It has also been decided by the Competent Authority of the Institute that Smt. M.V. Balamani, will perform the duties of the Asst. Administrative Officer in the Estate Section w.e.f. the date of joining the post of Asst. Administrative Officer at the Head Quarters of the Institute at Kasaragod.

(K.P.S. Gautam)

Sr. Administrative Officer

To

Smt. MV Balamani,
Assistant,
CPCRI, Kasaragod – through proper channel.

Copy to:--

1. The Project Co-ordinator(Palms), CPCRI, Kasaragod
2. The Head of Divisions, CPCRI, Kasaragod
3. The Head, CPCRI, Regional Station, Kayangulam/Vittal
4. The Scientist-in-Charge/Officer-in-Charge, CPCRI, Research Centre/Regional Stations, Kidu, Kahikuchi/Mohitnagar/Minicoy.
5. The Sr. Admn. Officer / Sr. Fin. & Accts. Officer / Admn. Officer, CPCRI, Kasaragod
6. The Asst. Finance & Accounts Officer, CPCRI, Regional Station, Vittal/Kayangulam
7. Programme Co-Ordinator (KVK), CPCRI, Kasaragod/Kayangulam
8. The AAO (Stores/Estate/Estt/Bills/Estt.II), CPCRI, Kasaragod
9. Confl/PME/PS to Director/PA to SAO/ARIS Cell/Hindi Cell.
10. Personal file , Cadre strength file, Pension file
11. The Secretary (staff side), IJSC. CPCRI, Kasaragod.
12. Guard file